

# JBWere Cash Trust

## Application for the Cheque Facility (for investors who hold an account through Invia Custodian Pty Limited as nominee)

**JBWere**

**November 2015**

**Issued by:** The Trustee, MLC Investments Limited ('MLC'), ABN 30 002 641 661, AFSL 230705. JBWere Cash Trust ARSN 160 854 277  
**Administered by:** JBWere Limited ('JBWere'), ABN 68 137 978 360, AFSL 341162

### Important information

If Invia Custodian Pty Limited ABN 33 006 127 984 ('Invia') maintains a JBWere Cash Trust account on your behalf as your nominee, you can use this form to apply for the Cheque Facility. The Cheque Facility enables you to write cheques on your account using a personalised cheque book.

### Your details

#### 1. Please provide your details

Account name

Investor number

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### Cheque facility

#### 2. Would you like to add a Cheque Facility to your account?

Yes  No

**Note:** To operate a Cheque Facility, applicants must be at least 18 years of age, all signatories will need to be identified (refer page 4), and Company applicants are required to provide their ACN or ABN.

ACN or ABN (if applicable)

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### Additional signatories

#### 3. Signatories

All persons authorised to sign cheques on this account must provide signatures and details below. All signatories will need to be identified. For more details, see page 4.

##### 1st Individual

Capacity

Individual  Director  Sole director and sole secretary  Individual trustee

Duly authorised representative (attach authority)

Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

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Signature

X
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Date signed (DD/MM/YYYY)

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**2nd Individual**

Capacity

Individual     Director     Individual trustee

Duly authorised representative (attach authority)     Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

Signature

Date signed (DD/MM/YYYY)

**3rd Individual**

Capacity

Individual     Director     Individual trustee

Duly authorised representative (attach authority)     Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

Signature

Date signed (DD/MM/YYYY)

**Authorised signatories**

**4. Would you like all signatories to sign when making a written withdrawal?**

**For joint individuals**

- No    Each of you can sign written withdrawals instructions individually and bind the other(s) to any transactions made on the account.
- Yes

If you do not make a selection, it is assumed to be a 'no' response.

**For Company/Incorporated Association/Club**

- No    Any one signatory to sign
  - Any two signatories to sign?
  - Other? Please specify
- Yes

If you do not make a selection, it is assumed all signatories must sign.

**Applicant acknowledgement**

By signing this Application for the Cheque Facility form, I:

- appoint Invia Custodian Pty Ltd ('Invia') as my agent to do everything necessary or expedient to give effect to any instruction given by me in relation to the Cheque Facility, as if I am a Unitholder (as defined in the Terms of Facilities);
- acknowledge I have received the current JBWere Cash Trust Product Disclosure Statement, the Fee Flyer and the Terms of Facilities and, together with the JBWere Cash Trust Constitution, agree to be bound by these documents and terms, as amended from time to time;
- understand that, by agreeing to be bound by these documents and terms, I agree to give the indemnities and releases set out in the Terms of Facilities to the Trustee, JBWere and the NAB Group (which includes Invia);
- declare that I am over 18 years of age; and
- acknowledge that I have access to the National Australia Bank (NAB) Group's privacy policy and agree that any member of the NAB Group may collect, use, disclose and handle my personal information in a manner set out in the NAB Group's privacy policy available on mlc.com.au.

**Applicant signature**

- Companies must arrange for this form to be signed by:
  - o two directors;
  - o a director and a secretary;
  - o if a sole director, then sole director to sign; or
  - o duly authorised representatives of the company.
- Companies signing by duly authorised representatives must provide appropriate documentation showing the proper appointment of the representatives.
- Joint account holders must all sign this form.
- If signed under a Power of Attorney, the attorney must attach a current certified copy of the Power of Attorney if not already supplied. The Attorney hereby certifies that no notice of revocation of that power has been received by the attorney.
- Applications by Incorporated Associations/Clubs must be signed by the authorised office bearers, for example, A. Smith – President, and a copy of the Constitution/Rules must be attached.

**1st Individual**

Capacity

Individual     Director     Sole director and sole secretary     Individual trustee  
 Duly authorised representative (attach authority)     Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

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Signature

Date signed (DD/MM/YYYY)

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**2nd Individual**

Capacity

Individual     Director     Individual trustee  
 Duly authorised representative (attach authority)     Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

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Signature

Date signed (DD/MM/YYYY)

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**3rd Individual**

Capacity

Individual     Director     Individual trustee  
 Duly authorised representative (attach authority)     Other (please specify)

Signed by: Full name

Date of birth (DD/MM/YYYY)

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Signature

Date signed (DD/MM/YYYY)

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## Identification requirements

Any additional signatories to this account will need to provide 100 points of current certified identification (please refer to the Client Identification Form for more information).

### Certification of personal documents

A person approved to certify identification documents must provide the following information on each photocopy:

- “This is a true copy of the original document which I have sighted”;
- Write their:
  - o full name
  - o contact address and telephone number
  - o date of certification
  - o signature;
- The capacity in which they have certified the document, for example, magistrate, police officer etc; and
- Affix the official stamp or seal of the certifier’s organisation.

### Who can certify a document?

The following list includes some of the people who are authorised to certify a document.

- a practising lawyer;
- a Justice of the Peace;
- a judge of the court;
- a magistrate;
- a Chief Executive Officer of the Commonwealth Court;
- a registrar or deputy registrar of the court;
- a notary public (for the purpose of the Statutory Declaration Regulations 1993);
- a police officer;
- an employee of Australia Post with two or more years of continuous service to customers;
- an employee of a financial institution with two or more years of continuous service with Financial Institutions (for the purposes of the Statutory Declarations Regulations 1993) (eg bank manager, bank officer);
- a finance company officer with two or more continuous years of service with one or more finance companies (for the purposes of the Statutory Declaration Regulations 1993);
- an officer with, or authorised representative of, a holder of an Australian financial services licence, having two or more continuous years of service with one or more licences (eg financial planner, advisor, broker);
- a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with two or more years of continuous membership; and
- if the certification occurs in New Zealand: A person before whom a statutory declaration may be made under the law of New Zealand.

For a full list of people who are authorised to certify a document in Australia please go to [ag.gov.au](http://ag.gov.au)

Please return completed form to **JBWere Investor Services**, Reply Paid 4595, Melbourne VIC 8060.

For Australian dollar transfers we will process them on the same day if your valid request (by telephone, mail, internet or fax) is received by JBWere Investor Services by 2.00 pm (Melbourne time) and, if required, we have verified the transfer.

For further assistance please contact **JBWere Investor Services** on 1800 812 267 or email [investorservices@jbwere.com](mailto:investorservices@jbwere.com)

### Important notice about privacy

By completing this form, you agree to the National Australia Bank (NAB) Group collecting information about you and any third party individuals whose details you have provided in this form. Your personal information will be handled in accordance with the NAB Group’s policy available at [mlc.com.au](http://mlc.com.au).